



Position Posting

Executive Director, Ohio Organizing Collaborative

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About the Ohio Organizing Collaborative

The Ohio Organizing Collaborative (OOC) is an innovative statewide organization that unites community organizing groups, labor unions, faith organizations and policy institutes to build a transformative base of power to achieve social, racial and economic justice in Ohio. The OOC carries out this mission by investing in a diverse portfolio of organizing methods, movement building, cultural and narrative strategies, non-partisan 501c3 electoral programs, leadership training, and integration with policy organizations. OOC employs a team of organizers and staff around the state but is geographically focused on Cleveland, Dayton, and Cincinnati with a smaller presence in Columbus and Youngstown. For more information, visit www.ohorganizing.org.

Executive Director Position:

Required Skills, Abilities, and Qualities

- Proven experience in organizing, specifically the ability to develop a base, cultivate leaders, and develop organizing campaigns
- Self-motivated and detail-oriented critical thinker
- Ability to manage key initiatives concurrently
- Ability to organize community-wide initiatives and build consensus
- Excellent interpersonal, writing, and oral communication skills
- Demonstrated success with all aspects of fundraising while building and maintaining relationships with funders
- Proficient in Office and database software, web-based communication/collaborative tools, and media service programs
- Committed to the principles of social, racial, and economic justice and core OOC values
- In depth understanding of various legal structures including 501c3, 501c4, and PACs and Super PACs – state and national level
- Strong commitment to developing leaders/grassroots leaders
- Experience leading an organization with a multimillion-dollar budget
- A minimum of ten years of related work experience
- Ability to build and promote a nurturing and supportive workplace culture
- Deep knowledge of all aspects of budget management and development
- A team player with the ability to strategically delegate responsibilities

Position Responsibilities

- The Executive Director reports to the Board of Directors. They lead a talented and dedicated team that minimizes weaknesses, shares strengths and maintains high standards. They are able to work effectively with diverse staff, leaders, partners, and the general public.
- The Executive Director is responsible for the successful management of all organizing campaigns, partner/member development, and oversight of all organizational support systems.
- Develops and implements quarterly campaign/work plans and a yearly professional development plan
- Leads the senior management team; oversees strategy and fundraising teams and other teams as appropriate
- Manages and oversees fundraising plans
- Develops and maintains relationships with partner organizations across Ohio to positively impact state policy
- Develops and maintains relationships with national partners with a focus on federal policy
- Oversees the creation/coordination of staff evaluation systems; approves staff recruitment and discharge
- Oversees all budget operations
- Supervises key senior level staff such as the Organizing Director, Development Director, and Communications Director.
- Establishes a positive and supportive culture of staff and leadership development, continuing education and personal growth; supports high performance standards
- Takes a hands-on role in Board development
- Works with senior staff to anticipate and resolve workplace issues and challenges
- Performs all other duties as required

Position Details

- The Executive Director is a full-time position.
- A Bachelor's Degree or equivalent experience is required.
- Salary is dependent upon experience, and includes health/dental insurance, vacation, and retirement match.
- The successful candidate must be bondable, possess a valid driver's license, and have access to a reliable automobile.
- The successful candidate does not currently have to be located in Ohio, but it is preferred.
- In-state and national travel is required. Work-related expenses are reimbursed according to OOC policy.

Compensation: Salary and benefits are competitive.

To apply: Please submit a cover letter, resume, and three references to Pamela Fine at pfine@janusmallassociates.com. **No calls, please.** Please put "OOO" in the subject line. OOC is an equal-opportunity employer. While the search will remain open until the position is filled, resume review will begin on April 8, 2020.