



## **DETROIT SHOREWAY COMMUNITY DEVELOPMENT CORPORATION**

Detroit Shoreway Community Development Organization (DSCDO) is a non-profit 501(c) 3 community development corporation, founded in 1973 to catalyze development in Cleveland's Detroit Shoreway neighborhood.

### **JOB DESCRIPTION**

**Position:** Housing Research Intern

**Location:** 6516 Detroit Avenue, Suite 1, Cleveland, OH 44102

**Status:** part-time, 20 hours per week

**Salary:** \$100/mo. stipend

**Duration:** Spring Semester, January to May 2020

**Reports To:** Michael Englehart, Housing Director

#### **Responsibilities:**

- Survey industry trends and new innovations
- Assist in homeownership program for low income families to identify houses for acquisition
- Assist in partnership with CHN Housing Partners
- Evaluate the impact of tax foreclosures causing blight
- Research topics and issues in affordable housing development as well as innovative programs and policies
- Draft research reports, grant proposals, policy briefs, and other related communications
- Assist with other projects as they arise

#### **Qualifications:**

- Currently enrolled in undergraduate or graduate studies in urban development, communications, political science, public policy, or a field of study which can be defended as related
- Have excellent written and verbal communication skills
- Have ability to use GIS to analyze sales prices and foreclosures
- Interest in and appreciation for the urban environment

- This position requires a strong interest in nonprofit work, social change, and the idea of creating inclusive communities
- Possess excellent computer skills and demonstrated proficiency in the use of Word, Excel and PowerPoint and Google Slides, Sheets and Docs

Please send resume and cover letter to [menglehart@dscdo.org](mailto:menglehart@dscdo.org). Position open until filled.