



BUILDING HEALTHY COMMUNITIES

A Ministry of the Sisters of Charity Health System

Program Description

The Building Healthy Communities (BHC) initiative brings neighborhood residents, community leaders, and service providers together in order to improve the community's health and promote positive youth development for residents in Cleveland's Central community. It provides an opportunity for residents, particularly youth, to collaborate with other community partners to implement healthy eating and active living initiatives that promote leadership building and social well-being for the people of Central.

Job Description/Responsibilities

Program Manager

(Reports to Director)

- Convenes Advisory Board to develop and implement strategies to improve community health outcomes and promote positive youth development
- Works with residents and health and human service partners to implement best practices in community health and positive youth development
- Identifies residents with skills or interest in health, nutrition, physical education and youth
- Recruits/Develops neighborhood leaders to drive community change
- Collects data on specific positive youth development and community health outcomes
- Payroll preparation

Competencies

Public health/Community Health
Interest in Youth Development
Project Management and Evaluation
Community Organizing
Experience working in low-income neighborhoods

Public Speaking/Communication Skills
Familiar with Microsoft Office Suite:
Including Word, Excel, Publisher, ect.
Some experience with budget management
Drivers License
Ethical Conduct

Education - BA/BS: Public health, Community Health, Social Work, Black Studies, Urban Affairs
2-5 years of experience.

Salary: \$18.00/hr (can be part-time with option for full time hours)

Contact: Sharon Glaspie, Program Director at Sharon.Glaspie@stvincentcharity.com

Contract position only