



# Organizers and Allies Rolling and Responsive Grant Contract

## Fiscal Agreement

As \_\_\_\_\_ (grantee) is not a 501(c)(3) organization, grantee sought \_\_\_\_\_ (Community Development Corporation as fiscal agent) to handle money received from Organizer and Allies Rolling and Responsive Grant for a certain project. In the relationship between the grantee and the fiscal agent, both sides have an obligation to the other to uphold certain standards. We the grantee and the fiscal agent agree to uphold the following standards for our fiscal agency relationship:

The fiscal agent agrees to:

- Designate a liaison to work with the grantee
- Distribute the money according to the system agreed to with the grantee group
- Maintain financial records of the grantee’s project for at least one year after the end of the project’s grant term
- Produce a final financial report at the end of the grant period

The grantee agrees to:

- Designate a coordinator to work with the fiscal agent
- Provide receipts or signed check requests for payment to the fiscal agent
- Inform the fiscal agent as required regarding the progress of the project
- Agrees to meet fiscal organizations deadlines for reports and grant applications

Signatures:

Grantee Printed Name	Grantee Signature	Organization	Date
CDC Fiscal agent representative Printed Name	Fiscal agent representative Signature	Organization	Date

## Contract Agreement

\_\_\_\_\_ (grantee) has applied for money through the Organizer and Allies Rolling and Responsive Grant. As a member of the grantee organization, I agree to spend the money as allocated in the grant application. If money is not spent according to the application, or if there is non-performance the grantee organization may be required to pay back the appropriated funds. By signing below, I agree to the terms and agree to spend the money as outlined in the proposal.

Grantee Printed Name	Grantee Signature	Organization	Date
Cleveland Neighborhood Progress Printed Name	Cleveland Neighborhood Progress Signature		Date