



## Organizers and Allies Rolling and Responsive Grant

Grant requests are accepted and reviewed by the O and A leadership committee on even months  
February, April, June, August, October, December  
Money needs to be spent within the next 4 months

E-mail final application to the Organizer and Allies e-mail to [oandaleadership@gmail.com](mailto:oandaleadership@gmail.com)

Date of Application: \_\_\_\_\_ Name of Project \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Contact's Phone/address/e-mail: \_\_\_\_\_

### 2 Additional Key leaders on the project :

Name \_\_\_\_\_ Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

### Fiscal Agent Contact Information

**\* you must use a CDC as your fiscal agent, since the funding for this program comes from Cleveland Neighborhood Progress.**

Organization \_\_\_\_\_ Contact Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

AMOUNT OF REQUEST (Maximum \$250): \$ \_\_\_\_\_

What Cleveland Neighborhood or community will this project benefit: \_\_\_\_\_  
(not geographically bound)

Briefly tell us about your group: 1) How long has it been meeting \_\_\_\_\_  
2) Who is it made up of? 3) Any accomplishments to date?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Describe the goals and objectives of this project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### How will you know this project has been successful?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Organizers and Allies

## Rolling and Responsive Grant

**Project Timeline – When will this project begin and conclude? Please add specifics into the timeline**

Activity	Date
_____	_____
_____	_____
_____	_____
_____	_____

**How will volunteers be involved and assist with the project. (Please add additional paper if you need more room to show involvement)**

**Please provide a list of community residents, partners, or organizations that will participate in this project and how much time will they devote to this project:**

Residents	Role with Project	Time Spent on project
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Partners / Organizations	Role with Project	Time Spent on project
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



## Organizers and Allies Rolling and Responsive Grant

### Budget for Your Proposed Project or Activity:

If you need assistance filling out this form please contact your fiscal agent

Item	Reason Needed / Brief Description	Dollar Amount requested from this Grant
<b>TOTAL</b>		<b>\$</b>

Please e-mail your final application to the Organizer and Allies e-mail address at [oandleadership@gmail.com](mailto:oandleadership@gmail.com)

Applications are due at the end of the day on O and A meeting dates on even months:

- Thursday Feb.4      Thursday Oct. 6
- Thursday April 7      Thursday Dec. 1
- Thursday June 2
- Thursday August 4

Decisions will be made by the 3<sup>rd</sup> week of the applying month with funds available at the end of the month for a total turnout around time being 1 month from application to funding.

A small final report with pictures will be required within 4 months of your granting date.

In order for Cleveland Neighborhood Progress to release the funds, you, the grantee needs to sign the attached contract showing fiscal agent agreement and subsequently the fiscal needs to enter into relationship with CNP.

By signing below shows that you understand the conditions and responsibility of the grant.

\_\_\_\_\_  
Grantee  
Printed Name

\_\_\_\_\_  
Grantee  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fiscal agent  
Printed Name

\_\_\_\_\_  
Fiscal agent  
Signature





\_\_\_\_\_  
Date



## Organizers and Allies Rolling and Responsive Grant

### Check List

Please make sure you have done the following things before submitting your application:

-  Application is filled out completely
-  Application is signed by both the Grantee and the Fiscal Agent
-  Talk with your fiscal organization: make sure they are both aware of the project and agree to take fiscal responsibility
-  Beginning in 2016 a CDC (Community Development Corporation) needs to be the fiscal agent for these Rolling and Responsive Grants. We implemented this rule for 2 reasons: 1) since the funding for this program comes from the Cleveland Neighborhood Progress it makes the connections clearer for our funders and 2) we want this grant to help build community, so we hope this will encourage the grass root organizations to partner with the local CDCs and build a stronger community.